**APPROVED AS PRESENTED**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**

Grafton Township, McHenry County, Illinois

Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, July 21, 2025*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 21, 2025 at the Grafton Township Board Room, 10109 Vine Street, Huntley, IL started @ 7:30 p.m.

1. **Call to Order** -7:30
2. **Roll Call**– Board Present: Supervisor Ruth; Trustee Cratty, Lawrence, Oltman-Ayers, and Sac, Assessor DeBaltz, Road Commissioner Kearns. Clerk Watson was absent. (Meeting minutes taken by Trustee Sac.)
3. **Pledge of Allegiance** was recited.

1. **Approval of the Agenda**

**A motion was made by Trustee Cratty, 2nd by Sac to approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.

1. **Regular Business**
2. **Approval of Minutes Township Regular Board Meeting, May 19, 2025**

**A motion was made by Supervisor Ruth, 2nd by Trustee Lawrence to approve the meeting minutes as corrected, spelling “recent” correctly in Road District report.**  Roll call vote taken, all ayes noted, motion carried.

1. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**

**A motion was made by Trustee Cratty, 2nd by Trustee Lawrence to approve the audit and payment of the unpaid bills/Warrant check detail for the Town Fund as presented.** Roll call vote taken, all ayes noted, motion carried.

1. **Audit and payment of unpaid bills/Warrant check detail for Road District**

A discussion ensued regarding the salt and SKC Construction invoices.

**A motion was made by Supervisor Ruth, 2nd by Trustee Sac to table the Road District check detail until Road Commissioner Kearns arrives.** Roll call vote taken, all ayes noted, motion carried.

Road Commissioner Kearns arrived at 7:51 p.m. At 8:07 the discussion and possible action for the audit and payment of unpaid bills/Warrant check detail for the Road District reopened. **A motion was made by Trustee Sac, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented.** Roll call vote taken, all ayes noted, motion carried.

1. **Public Comment – None**
2. **Board Response to Public Comment – None**
3. **Old Business – None**
4. **New Business – Discussion and possible action – Temporary attest of Township Clerk**

**A motion was made by Supervisor Ruth, 2nd by Trustee Oltman-Ayers to approve Trustee Cratty to attest township checks in the Clerk’s absence from the time period 7/21/2025 – 8/01/2025.** Roll call vote taken, all ayes noted, motion caried.

1. **Executive Session, section to be decided – None**
2. **Discussion and potential actions of items as discussed during Executive Session – None**
3. **Committee and Officer Reports**

SUPERVISOR REPORT:

1. Open Meetings Training Reminder: Due by 8/19/2025 (90 days after taking office);

2. Sexual Harassment Training due (annually) by 12/31/2025;

3. Website revamp: Possible 10K investment; will begin research and plan for the fall; and

4. Senior Bingo is back in action at the American Legion. Various sponsor’s provide funding so low/no cost to Township.

TRUSTEES: Trustee Oltman-Ayers asked Road Commissioner about cutting up a large tree for her elderly neighbor. Denied by Road Commissioner Kearns due to Township limitations.

ASSESSOR- None

ROAD COMMISSIONER –

1. Road District has a McHenry County Jail contract for tree trimming, painting, sweeping, etc.; and
2. SKC quote was circulated for Township parking lot.

CLERK – None, absent.

1. **ADJOURMENT**

Being no further business, a **motion was made by Trustee Cratty, 2nd by Trustee Oltman-Ayers to adjourn the Regular Board Meeting. Voice vote taken, all ayes notion, the Regular Board meeting adjourned @ 8:17.**

**These minutes were taken by Trustee Sac, and transcribed to the best of my ability, by Kathleen Watson.**

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk